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Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting

Thursday, May 28, 2020 at 3:32 PM

Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas – held via Microsoft Teams

PRESENT: WILSON, THOMPSON, MYER, D. STOUT, ANNELLO, GOLDFARB and C. STOUT (present at 3:42 PM)

ABSENT: LIEUTENANT ROMERO

1. INTRODUCTORY ITEMS

A. **Call to Order and Certification of a Quorum**

Quorum was certified.

B. **Citizens’ comment**

No members of the public spoke during public comment.

2. CONSENT AGENDA

A. Approve minutes of the Board of Trustees meeting held on April 23, 2020 (reviewed by Executive Committee).

B. Approve and authorize Texas County District Retirement System (TCDRS) employer contribution rate (reviewed by Finance and Human Resources Committee).

C. Approve and authorize license purchase and authorize CEO to execute agreement between Emergence Health Network and Netsmart Technologies Inc. (reviewed by Finance Committee).

D. Approve and authorize 16.22 Interlocal Amendment with Emergence Health Network and County of El Paso for inmate mental health assessment and related pretrial services (reviewed by Finance Committee).

E. Approve and authorize budget amendment for Substance Abuse and Mental Health Services Administration (SAMSHA) Grant (reviewed by Finance Committee).

F. Adopt the Chief Financial Officer’s report on EHN financials (reviewed by Finance Committee).

EHNBOT Action: THOMPSON moved/ MYER seconded to approve consent agenda. Motion Carried (5/0)

3. REGULAR

A. **Discuss and take appropriate action regarding CEO Discretionary Leave Policy (reviewed by Human Resources Committee).**

Mr. Michael Wyatt presented the following:

This Leave Policy implements Family & Medical Leave Act (FMLA) and Families First Coronavirus Response Act (FFCRA). Policy authorizes CEO to implement provision on FFCRA as required by law ensuring qualifying reasons to do not overlap with FMLA. Define the administrative leave categories as needed in order to accommodate the business needs of EHN in emergency situations. Recommendation made that each time the CEO invokes the discretion granted by this policy in an emergency situation, CEO will report to the Board at the next meeting the basis for invoking discretion, the manner in which discretion was invoked, and the effect on the workforce and the business operations of EHN of invoking discretion.

EHNBOT Action: D. STOUT moved/ THOMPSON seconded to approve CEO Discretionary Leave Policy. Motion Carried (7/0)

4. REPORTS AND PRESENTATIONS

A. Receive CEO report regarding current EHN crisis operations and financial impact.

Ms. Kristen Daugherty and Ms. Ashley Sandoval the following update:

- Remote codes are approved through the end of June
- EHN prepared a return to work plan which is categorized into key five areas focusing on transitioning back to the office
 - Personnel – determine which employee needs to return to work; reach out to contract managers to determine guidelines to return to work; leave policy required
 - Billing – currently have a 6/30 deadline to provide services remote to those consumers covered through Medicaid or Managed Medicaid
 - Building strategy – utilizing the building certificates of occupancy to determine capacity; EHN’s Preparedness Plan was updated to include the requirement for wearing a mask for clients and employees. EHN is also ensuring HVAC is working properly. Also, ensuring EHN has the proper disinfectants and signage at all facilities.
 - Operations – limit office visits to those clients that do not have the technology to conduct visits via video or audio. Several insurance companies have placed limitations whether remote services can be conducted.
 - PPE – ensuring EHN has the appropriate levels of PPE for employees who need to return to work and clients; calculating the burn rate on how long supplies will last

B. Receive presentation regarding program operation

Ms. Michelle Aponte-Pacheco, Chief Revenue Cycle provided the following:

Charges for community services under Subchapter 412 C Texas Administrative Code (TAC) overview was presented. Presentation included performance contract obligations, TAC requirements, sliding fee scale used for client services provided monthly, financial assessment conducted for each client within the first 30 days of service, third party coverage, Local Mental Health Authority (LMHA) liability and determination of ability to pay.

5. EXECUTIVE SESSION

The Board of Trustees went into executive session at 4:04 PM to discuss item 5A-5B. Present at executive session was Joyce Wilson, Dr. Peter Thompson, Dr. Rick Myer, Commissioner David Stout, Representative Alexandra Anello, Tommy Goldfarb, Cindy Stout, Attorney Michael Wyatt, Attorney Anthony Martinez, Chrystal Davis, Kristi Daugherty and Jessika Franco. The board concluded executive session at 4:24 PM.

~~A. Consultation with attorney regarding litigation filed in El Paso County under CAUSE NO. 2019DCV3481 and CAUSE NO. 2019 DCV3382 pursuant to Texas Gov't Code Section 551.071.~~

B. Discuss property at 9555-9565 Diana

6. **OPEN SESSION**

A. Discuss and take appropriate action regarding litigation filed in El Paso County under CAUSE NO. 2019DCV3481 and CAUSE NO. 2019DCV3382.

EHNBOT Action: No action

B. Discuss and take appropriate action regarding property at 9555-9565 Diana

EHNBOT Action: No action

7. **ADJOURNMENT**

THE MEETING ADJOURNED AT 4:30 PM.

Approval Date: 7/1/2020 | 8:25 AM PDT

By: Rick Myer
Dr. Rick Myer, Board Secretary