

BOARD OF TRUSTEES:

R. JACOB CINTRON  
Chair

DAVID STOUT  
Vice-Chair

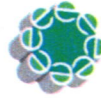
DAVID DRISCOLL  
Secretary

DR. PETER THOMPSON  
Trustee

VACANT  
Trustee

JOYCE WILSON  
Trustee

DR. RICK MYER  
Trustee



# Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

## EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

### MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees ("EHNBOT") Meeting  
Thursday, June 28, 2018 at 3:30 PM  
Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas  
**PRESENT: DRISCOLL, CINTRON, MYER, and WILSON**  
**ABSENT: STOUT and THOMPSON**

#### 1. INTRODUCTORY ITEMS

**A. Call to Order and Certification of a Quorum**

Quorum was certified.

**B. Public Comment**

No members of the public spoke during public comment.

**C. EHN departmental recognition**

Item tabled.

#### 2. CONSENT AGENDA

**A.** Approve minutes of the Board of Trustees meeting held on May 24, 2018.

**B.** Approve Controlled Substance Policy.

**C.** Approve and authorize award of RFP 18-003 for Banking Services and approve and authorize CEO to execute agreement with Wells Fargo.

**EHNBOT Action: DRISCOLL moved/MYER seconded to approve Consent Agenda.  
Motion Carried (4/0)**

#### 3. REGULAR AGENDA

**A. Discuss and take appropriate action regarding award of RFP 18-004 for Health Plan and Benefits Consultant Services and authorize CEO to execute agreement with Fairly Group.**

Mr. Peter Fargo & Alex Fairly reported on the following:

Discussion was had regarding the feedback from the scoring committee comprised of 5 members. Mr. Fargo added that HUB did not answer to the specific needs of the center and was very broad in their response. USI's cost was high with annual increments. MSW's response had several years of redevelopment with a 24 hour response turnaround for calls and emails. The scoring committee felt that the response from the Fairly Group was written to address the centers needs as stated in the RFP. Mr. Fairly introduced himself and added that their focus is to manage the cost of risk. Mr. Fairly ensures that EHN can terminate the contract with no penalty if dissatisfied with the results. A recommendation was made to monitor cost savings annually. The HR Committee will be involved in the process as the center is working with the consultant and looking at options and pricing. The

recommendation was made to contract the Fairly Group as the Health and Benefits Plan Consultant with a five year contract.

**EHNBOT Action: DRISCOLL moved/MYER seconded to approve the award of RFP 18-004 for health and benefits consultant and approve and authorize CEO to execute agreement with Fairly Group. (4/0)**

#### **4. REPORTS AND PRESENTATIONS**

##### **A. Receive CEO report regarding current EHN operation.**

Ms. Kristi Daugherty reported the following:

- An hour-long TV special aired on the services of EHN and its services aired KFOX May 26<sup>th</sup> and 27<sup>th</sup>. The production was underwritten by the Junior League of El Paso and KFOX
- EHN Jail Clinic Director participated in the US Marshal's annual jail site evaluation, which resulted in zero mental health findings.
- 1551 Grand Opening was held May 11, 2018. Judge Ruben Vogt and Board member David Driscoll spoke at event; event was attended by approximately 90 community partners and stakeholders. All major media outlets covered the event.
- EHN held its first Employee Forum at the H2O Center, which provided every EHN employee with information focused on the services of the finance division and the upcoming budget process.
- EHN and Netsmart held a center-wide Kick-off project event to generate staff interest and excitement in the electronic health record conversion.
- CalAmp GPS monitoring system was received and installed in fleet vehicles to better monitor and direct vehicle use.
- As part of the second phase for implementation of the Certified Community Behavioral Health Clinics (CCBHC), EHN has an onsite visit on May 15<sup>th</sup> with the implementation team and the Technical Assistance Team assigned by Health & Human Services.
- In collaboration with City Parks & Rec, EHN is again hosting IDD Summer Fun in the Park at Memorial Park Reserved Area, 4:30 p.m. – 9:30 p.m. every Wednesday through August 15<sup>th</sup>.
- Centers challenge – EHN faces challenges in negotiating integrated care contracts with third party payors that provide ideal reimbursement and services provision parameters for both behavioral health and primary care.
- All EHN locations will have the same painting scheme as 1551 Montana.
- EHN implemented a Multi-Factor Authentication process which consists of a second password requirement to verify user's identity. This is part of the cybersecurity process and to help protect health information.

##### **B. Chief Financial Officer's report on EHN financials.**

Ms. Roxie Samaniego reported the following:

- EHN's Financial Position on current assets as of May 31, totaling \$22 million compared to total liabilities of \$9 million with a current ratio of 2.45 to 1. Fund balance is at \$14 million; 28% of annual budget.
- Cash flow forecast May actuals with 87 days cash on hand and ending cash balance of \$14 million. Ratios and five year comparisons were reviewed.
- Current MTD Actuals vs Monthly Budget – actual decrease of \$437k without the waiver; budget decrease of \$410k with a negative variance of \$27k. Primarily made up

of the timing of grant funds, and lower net fee for service revenue. Nine months ended normalized without the waiver decrease of \$1.7 million with a budget decrease of \$3 million and a positive variance of \$1.2 million. Primarily made up of lower net fee for service revenue, lower G&A salaries and benefits, higher MAC revenue and legal expenses.

- Current Month Actuals FY18 vs FY17 ending in May 31<sup>st</sup> – normalized without the waiver of a decrease of \$437k compared to a decrease of \$667k for FY17 with a favorable variance of \$231k. Primarily made up of higher net fee for service revenue. Nine months ended with a decrease of \$1.7 million and a decrease of \$3.3 million with a favorable variance of \$1.5 million. Primarily made up of higher net fee for service revenue, the sale of Ankerson property, EAP clients, lower G&A salaries and benefits and lower capital expenditures.
- Health Fund – net expenses over revenues with a positive of \$148k for FY18.

**C. Receive Morgan’s Wonderland presentation**

Several IDD clients attended the Morgan’s Wonderland event in San Antonio. A video of the trip was presented. Jesus Castaneda and Alberto Juarez expressed their experience and were great full for the opportunity. Claudia Guerra, Day-Habilitation Program Manager oversees the program. The 7<sup>th</sup> Annual Frances Rodriguez Memorial Wonderland Concert is scheduled for August 10<sup>th</sup> to help raise money for next year’s trip.

**D. Board Committee updates**

**1. Planning and Development Committee.**

Dr. Rick Myer reported the following points for the meeting held July 12, 2018:

- The committee reviewed the Controlled Substance Policy.
- EHN is currently looking at Dallas and Houston CIT models to find the best fit for the center. EHN applied for a grant to embed the clinicians in the 911 center.
- EHN requested funds from PESC to be repurposed to be able to utilize for the EOU at the Eastside. EHN will utilize reserves/capital investments in the amount of \$200k along with an annual investment of \$400k.

**2. Planning and Network Advisory Committee (PNAC).**

Mr. Rene Hurtado reported the following points for the meeting held June 13, 2018:

- Ms. Davis informed the committee that EHN was awarded the Texas Veteran Commission Grant along with the HHS Texas Veteran’s and Family Alliance Grant for a total of \$1 million. The monies will be utilized for sustainability and telemedicine.
- Mental Health First Aid “Life Saver Rally” – the community is welcome to attend. The event will include nationally known speakers.

**5. EXECUTIVE SESSION**

The Board of Trustees went into executive session at 4:13 PM to discuss items 5A-F. Present at executive session was Jacob Cintron, Dr. Rick Myer, David Driscoll, Joyce Wilson, Attorney Michael Wyatt, Attorney Fred Green, Attorney Holly Lytle, Kristen Daugherty and Jessika Franco. The board concluded executive session at 4:24 PM.

**A. Consultation with attorney regarding litigation filed in El Paso County under cause number 2017DCV2472 pursuant to Texas Gov’t Code Sec. 551.071.**

**B. Consultation with attorney regarding litigation filed in Paso County under cause number 2018DCV0919 pursuant to Texas Gov’t Code Sec. 551.071.**

- C. Consultation with attorney regarding Equal Employment Opportunity Commission Charge number 453-2018-00647 pursuant to Texas Gov't Code Sec. 551.071.
- D. Consultation with attorney regarding inquiry by the U.S. Department of Labor Wage and Hour Division pursuant to Texas Gov't Code Sec. 551.071.
- E. Consultation with attorney regarding potential claim by Enrique Davila pursuant to Texas Government Code Section 551.071.
- F. Consultation with attorney regarding Equal Employment Opportunity Commission Charge number 453-2017-00635 pursuant to Texas Government Code Section 551.071.

6. **OPEN SESSION**

The Board of Trustees returned to Open Session at 4:25 PM.

- A. Discuss and take appropriate action regarding litigation filed in El Paso County under cause number 2017DCV2472.  
EHNBOT Action: No action.
- B. Discuss and take appropriate action regarding litigation filed in El Paso County under cause number 2018DCV0919.  
EHNBOT Action: No action.
- C. Discuss and take appropriate action regarding Equal Employment Opportunity Commission Charge number 453-2018-00647.  
EHNBOT Action: No action.
- D. Discuss and take appropriate action regarding inquiry by the U.S. Department of Labor Wage and Hour Division.  
EHNBOT Action: No action
- E. Discuss and take appropriate action regarding potential claim by Enrique Davila.  
EHNBOT Action: No action
- F. Discuss and take appropriate action regarding Equal Employment Opportunity Charge number 453-2017-00635.  
EHNBOT Action: No action.

7. **ADJOURNMENT**

THE MEETING ADJOURNED AT 4:26 PM.

Approval Date: 8/4/2018  
By: David Driscoll  
David Driscoll, Board Secretary