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Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting

Thursday, July 25, 2019 at 3:32 PM

Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas

PRESENT: DRISCOLL, GOLDFARB, MYER, THOMPSON and WILSON

ABSENT: ANNELLO and STOUT

1. INTRODUCTORY ITEMS

A. Call to Order and Certification of a Quorum

Quorum was certified.

B. Citizens' comment

No members of the public spoke during public comment.

2. CONSENT AGENDA

A. Approve minutes of the Board of Trustees meeting held on May 23, 2019 (reviewed by Finance/Executive Committee).

B. Approve and authorize CEO to execute letter of amendment to interlocal agreement by and between The City of El Paso and El Paso MHMR d/b/a Emergence Health Network regarding the provision of funds for operation of the Crisis Intervention Team (reviewed by Finance/Executive Committee).

C. Approve Mobile Device Sell-back with RevalueTech (reviewed by Finance/Executive Committee).

D. Approve and authorize CEO to execute agreement with The Meadows Mental Health Institute of Texas for RFP #19-002 for Crisis Intervention Team External Evaluation Services (reviewed by Finance/Executive Committee).

E. Approve and authorize CEO to execute Health and Human Services (HHS) funding budget amendment for Mental Health First Aid (reviewed by Finance/Executive Committee).

F. Adopt EHN Employee Handbook (reviewed by Human Resources Committee).

G. Adopt the Chief Financial Officer's report on EHN financials (reviewed by Finance/Executive Committee).

EHNBOT Action: THOMPSON moved/ WILSON seconded to approve Consent Agenda. Motion Carried (5/0)

3. REGULAR AGENDA

A. Approve and authorize CEO to execute contract agreement with Netsmart Technologies for the interim Chief Financial Officer term extension (reviewed by Finance/Executive Committee).

This is a new contract for the interim Chief Financial Officer starting on October 1, 2019 through August 31, 2020.

EHNBOT Action: WILSON moved/ MYER seconded to approve authorize CEO to execute contract agreement with Netsmart Technologies for Chief Financial Officer. Motion Carried (5/0)

B. Approve and adopt amendment to the EHN Board of Trustees Bylaws to conform with recent legislation (reviewed by Finance/Executive Committee).

Due to recent legislation bylaws will be amended to include language to add the Sheriff as an ex officio nonvoting member to the Board of Trustees.

EHNBOT Action: WILSON moved/ THOMPSON seconded to approve and adopt amendment to the EHN Board of Trustees Bylaws to conform with recent legislation. Motion Carried (5/0)

4. REPORTS AND PRESENTATIONS

A. Receive CEO report regarding current EHN operations to include strategic plan update.

Ms. Kristen Daugherty provided a presentation highlighting the center wins accomplished in the month of May/June.

- EHN was one of six recipients nationwide to receive the SAMHSA Gain's Eight Guiding Principles for Behavioral Health and Criminal Learning Collaborative. The learning collaborative convened stakeholders from local entities to strategize on local criminal justice and mental health initiatives.
- The Joint Commission survey was conducted on May 8-10. EHN was re-accredited for three years.
- CEO and Associate CEO presented the MHCA incubator sessions in New Orleans on "How to Lead, Partner and Ensure Organizational Performance in the Shift to Value-Based Payments".
- Several members of the EHN Leadership Team presented at Texas Council Annual Meeting on topics such as Forensic Psychiatry, Dashboard Technology and the 915 Cares School-Based Initiative.
- EHN provided Mental Health First Aid training to 200 Ysleta Independent School District teachers and administrators from every campus.
- The CIT team conducted a full-day outdoor live SWAT training scenario in collaboration with the El Paso Police Department and supporting organizations.
- Members of the Crisis Team presented an overview of emergency services to local stakeholders at the Vulnerable Populations conference hosted by the El Paso Department of Health.
- Opportunity: Reimbursement challenges continue with Alternatives PHP-IOP Program. Currently seeking external resources to refine processes.
- EHN hosted the National Council for Behavioral Health on July 23-25, 2019 for Health Disparities Leadership Conference. Twenty-five individuals from all over the country were present; they were overly impressed with EHN and our collaboration with the community.
- A strategic plan review of the 3rd quarter completion was provided to the board in detail to include: Service Excellence, Integration, Human Resources, Financial Stability and Additional Overall Strategic Initiatives. Completion and progress monitoring documents were projected for review.

- Board of Trustees received a copy of the FY2020 Budget binder.

B. Receive presentation regarding program operation

Ms. Janet Ibarra, Program Manager provided the following:

- Multisystem Therapy Program (MST) overview was presented. Presentation included the mission, referral criteria, program details such as population and services being provided, techniques, model utilization and data analyzed. Program currently has a waiting list with an average time of 3 month wait.

C. Receive presentation regarding Netsmart Go Live.

Mr. Rene Navarro provided the following points:

- EHR system is fully implemented; Go Live was July 1-3, 2019.
- User feedback was positive
- EHN achieved a 91% on progress notes entered daily to final; Netsmart stated our center was one of the highest for day one implementation
- Estimated total time commitment from EHN totals 20,500 hours over 16 months
- Success factors include team effort, executive team support and Netsmart proved themselves as a responsive vendor to the centers needs

D. Committee updates

1. Board Public Relations committee report.

Mr. Rene Hurtado reported the following points for the meeting held on July 10, 2019:

- EHN will be hosting National Council's Addressing Health Disparities, July 23-25. Leadership nationwide will be in attendance. EHN will have one day on agenda to highlight El Paso, EHN system of care and justice involved partnerships
- Mental Health Learning Library event will be held August 14, 2019 at the Doubletree Hotel. Event is targeted for school superintendents. Board members, counselors to showcase the new learning library.
- EHN continues its efforts with EPISD regarding MOU for school-based sites and implementation of CIT for campus PD.

2. Board Planning and Development committee report.

Dr. Rick Myer reported the following points for the meeting held on July 10, 2019:

- EHN has re-submitted all CCBHC backup documentation for second review to the technical assistance team
- MST Program overview was presented; MST report is under review
- Legislative session is over and a wrap up session will happen in August of 2019
- EHN will sponsor NAMI walk in September

3. Board Human Resources committee report.

Ms. Joyce Wilson reported the following points for the meeting held on July 11, 2019:

- Turnover at 22.25%; time to fill 50 days
- Loss Analysis Report – 23 claims total cost of \$24,900 for FY19; possible exposure is the highest cost for injuries

4. Board Planning and Network Advisory Committee (PNAC).

Mr. Rene Hurtado reported the following points for the meeting held July 10, 2019:

- Committee was informed of the upcoming NAMIWalks kickoff event on July 19, 2019 and the walk on September 21, 2019 at Ascarate Park
 - National Council visit on July 23-25, 2019
 - Mental Health/IDD event – transforming stigma into strength on July 26, 2019
 - Mental Health Literacy Library launch party on August 14, 2019
 - Upcoming budget sessions with the board for FY20 Budget approval
 - CCBHC certification

5. **EXECUTIVE SESSION**

The Board of Trustees went into executive session at 4:20 PM to discuss item 5A. Present at executive session was Dr. Rick Myer, Joyce Wilson (left at 4:58 pm), Dr. Peter Thompson, David Driscoll, Tommy Goldfarb, Attorney Michael Wyatt, Kristen Daugherty and Jessika Franco. The board concluded executive session at 4:59 PM.

- A. Discuss evaluation and progress of CEO.

6. **OPEN SESSION**

The Board of Trustees returned to Open Session at 4:59 PM.

- A. Discuss and take appropriate action regarding evaluation and progress of CEO.
EHNBOT Action: No action.

7. **ADJOURNMENT**

THE MEETING ADJOURNED AT 5:00 PM.

Approval Date: 9/27/19
 By: Peter M. Thompson
 Dr. Peter Thompson, Board Secretary